

September 5, 2023
D/BU #014/2023–2024

Expiring Policies 2024

To: Presidents and Local Executives

From: Joel Duff, Associate General Secretary – Professional Services

For Action

Under Bylaw 20.2.3, policy resolutions passed or amended at AMPA continue in effect for ten years, after which they expire. Therefore, all policies passed at AMPA 2014 that have not been amended since that time will expire this year unless renewed.

A list of policies that will expire at AMPA 2024 is attached (see Appendix A). Please be aware that the *OSSTF/FEESO Policies and Procedures* represents the official record of policies. This list is only being provided to assist with the renewal process.

To renew a policy that is due to expire, a resolution must be submitted to AMPA using the online resolution form. For example, the renewal motion would read:

BE IT RESOLVED THAT: *Policy x.xx.x be renewed.*

Each resolution must be submitted with a written rationale not exceeding 150 words. The rationale should indicate the purpose of the policy, not the reason for renewal.

A renewal motion cannot amend a policy since renewal and amendment are two distinct and separate processes. If you wish to amend an expiring policy, submit a separate resolution to amend the policy. If the resolution to amend the policy is carried, the amended policy will have a new expiry date. A subsequent D/BU will be issued when the online resolution form submission page goes live later in the fall.

Questions and requests for further information should be directed to Ellen Hinan, Executive Assistant, at ellen.hinan@osstf.ca.

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