

# OSSTF District 11

Email: district11@osstf11.com

# Expense Voucher

Fax: (519) 659-2421

## Payable To (Please print):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

School Location: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## Meal Expenses:

Date	Meeting & Location	Business Name	Total (\$)
Meal Total: \$			

## Mileage Expenses: (Please indicate the names of passengers if car pooling)

Meetings from Sep 1, 2022 to Dec 23, 2022

Regular - .58/km      Car pool - .65/km (1 passenger)      .80/km (2 or more passengers)

Meetings from Jan 9, 2023 to Current

Regular - .62/km      For each additional eligible passenger add \$0.05

Date	Meeting & Location	KM	Rate	Total (\$)

Reimbursement will be the distance from your workplace to your meeting to your home MINUS the distance from your workplace to your home.

Mileage Total: \$ \_\_\_\_\_

Expense Total: \$ \_\_\_\_\_